

Forward Plan

May - August 2017

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 April 2017



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; emergency planning; flooding; policy co-ordination; fire & rescue; Trading Standards; equalities; localities; community cohesion; voluntary and community sector</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care; Champion for Mental Health</p>
<p><i>Cabinet Member for Children & Family Services</i> Councillor Melinda Tilley</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Education</i> Councillor Steve Harrod</p>	<p>Education</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Highways & transport; minerals strategy; strategic waste & waste management; environment management</p>
<p><i>Cabinet Member for Finance</i> Councillor Lawrie Stratford</p>	<p>Finance</p>
<p><i>Cabinet Member for Local Government, Business, ICT & Customer Services</i> Councillor Nick Carter</p>	<p>Local Government; Customer Services; Communications; ICT; support to SME's</p>
<p><i>Cabinet Member for Property, Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Property; Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Public Health</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

Communities Fund

To seek approval for the Grants Scheme and changes to the locality meetings terms of reference.

Decision Maker and Target Date: **Cabinet, 25 April 2017**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Ref: 2017/038

NON-KEY DECISIONS

Delegated Powers - April 2017

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny to call in.

Decision Maker and Target Date: **Cabinet, 25 April 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Law & Governance

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Ref: 2016/131

Appointments 2017/18

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.

Decision Maker and Target Date: **Cabinet, 23 May 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Law & Governance

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Ref: 2017/002

Delegated Powers - July 2017

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 18 July 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2017/017

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Fit for Future Progress Report

To provide an update on the Fit for Future Programme.

Decision Maker and Target Date: **Cabinet, 25 April 2017**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Lorna Baxter, Director of Finance Tel: (01865) 323971
Ref: 2017/013

NON-KEY DECISIONS

Business Management & Monitoring Report for Quarter 3 - April 2017

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 25 April 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Finance Officer (Assurance)
Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250 Ref: 2016/130

Staffing Report - Quarter 4 - 2016

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 23 May 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Human Resources
Contact: Sue James, HR Business Information Officer Tel: 07393 001069 Ref: 2016/147

Business Management & Monitoring Report for Quarter 4 - July 2017

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 18 July 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Finance Officer (Assurance)
Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250 Ref: 2017/016

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Daytime Support Transition Grant Awards

To seek agreement of the award of Daytime Support Transition Grant Funding, as per the agreed cross-party panel decision making process.

Decision Maker and Target Date: **Cabinet Member for Adult Social Care,
19 April 2017**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Adult Social Services

Contact: Benedict Leigh, Interim Deputy Director for Joint Commissioning Tel:
(01865) 323577 Ref: 2017/030

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

Adopt Thames Valley

To confirm that Oxfordshire should host the new regional adoption agency.

Decision Maker and Target Date: **Cabinet, 25 April 2017**

Reason for amendment (if any) Decision due date for Cabinet changed from 14/03/2017 to 25/04/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Hannah Farncombe, Deputy Director, Corporate Parenting &
Safeguarding Tel: (01865) 815273 Ref: 2017/012

A Strategy for Unaccompanied Asylum Seeking Children

To note and seek approval of the strategy.

Decision Maker and Target Date: **Cabinet Member for Children & Family Services, 19 June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Children & Family Services changed from 20/03/2017 to 19/06/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Delia Mann, Area Social Care Manager Tel: 07824 498791

Ref: 2016/116

Progress Report on Looked After Children and those Leaving Care and Update on Placement Strategy

To note the report.

Decision Maker and Target Date: **Cabinet, 20 June 2017**

Reason for amendment (if any) Decision due date for Cabinet changed from 23/05/2017 to 20/06/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323097

Ref: 2016/148

CABINET MEMBER: EDUCATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

Specification for New Primary School for Southam Road, Banbury

Whether or not to approve an educational specification for a new primary school in Banbury.

Decision Maker and Target Date: **Cabinet Member for Education, 25 April 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2017/008

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

New Design Guidance for Walking and Cycling

To seek approval of the updated Design Guidance for cycling and walking in Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 27/04/2017. Reason: Further work required following consultation.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Oxford Pedestrians Association and Oxfordshire Cycle Network

Report By: Director for Planning & Place

Contact: Llewelyn Morgan, Service Manager for Localities, Policy & Programmes Tel: 07881 268208

Ref: 2016/149

NON-KEY DECISIONS

Proposed ULEV Charging Point Bays - Various CPZ Areas

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 3 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 03/04/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/141

Proposed Extension of 30mph Speed Limit - Coxwell Road, Faringdon and Great Coxwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 3 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/04/2017 to 03/04/2017. Reason: Consultation due to finish earlier than anticipated, meaning it can now make an earlier meeting.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/004

Proposed 40mph Speed Limit - B4017 between Drayton and Abingdon

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 3 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/04/2017 to 03/04/2017. Reason: Consultation due to finish earlier than anticipated, meaning it can now make an earlier meeting.

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/011

Proposed Waiting Restrictions - Cattlemarket and Waterloo Drive Areas, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 03/04/2017 to 27/04/2017. Reason: Further time needed in the light of objections/responses received.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/146

Proposed Shared Use Cycle Path - B481 Sonning Common

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 03/04/2017 to 27/04/2017. Reason: Further time needed in the light of objections/responses received.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/142

Proposed Puffin Crossing and Double Yellow Lines - London Road, Wheatley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 27/04/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/105

Proposed Waiting Restrictions - Cromwell Way and Water Eaton Lane, Gosford & Water Eaton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/05/2017 to 27/04/2017. Reason: Consultation completed earlier than expected therefore decision can be taken earlier.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/153

New Disabled Bays in South and Vale and Removal of a Permit Holders Bay in Collins Street, Oxford

To seek approval of the proposals.

This item will be taken as two reports:

- (a) New Disabled Bays in South and Vale
- (b) Removal of a Permit Holders Bay in Collins Street, Oxford

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/009

Proposed Pedestrian Crossings, Weight Limit and 20mph Speed Limit - Littleworth Road, Benson

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 27 April 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 27/04/2017. Reason: Item deferred at meeting on 02/03/2017.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Interim Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/134

Proposed Traffic Calming Amendments, Waiting Restrictions and Zebra Crossing - Bankside, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/118

Proposed Amendments to Parking - Worcester Place, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/096

Proposed Waiting Restrictions - Various Roads, Bicester

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 02/03/2017 to 18/05/2017. Reason: Further work required following consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/094

New Disabled Bays in West Oxfordshire and Developer Funded Changes to Parking Restrictions in Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18 May 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/010

Proposed Additional Car Club Bays - Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 18
May 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2017/033

Proposed Extension to Double Yellow Lines - Rock Road, Carterton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29
June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/04/2017 to 29/06/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/135

Proposed Amendments to Waiting Restrictions and Bus Gate - Access to Headington Scheme

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29
June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/04/2017 to 29/06/2017. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2016/138

Proposed Amendments to Parking Restrictions - Frenchay Road, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/05/2017 to 29/06/2017. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/083

Proposed Amendments to Cycle Tracks, 20mph Speed Limit and Waiting Restrictions - Access to Headington Scheme

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/05/2017 to 29/06/2017. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/007

Revised Speed Limit and Traffic Calming - Grove Road, Harwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/05/2017 to 29/06/2017. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/137

Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 18/05/2017 to 29/06/2017. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/136

Proposed Toucan Crossing - A361 Bloxham Road, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 27/04/2017 to 29/06/2017. Reason: To allow further time for consultation.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/005

Proposed 50mph Speed Limit - A41 East of Bicester

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/019

Proposed Zebra Crossing - Kingsmere, Bicester

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/020

Proposed Area Weight Limit - Burford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/021

Proposed 30mph Speed Limit - The Hale, Chesterton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/022

Proposed Waiting Restrictions - Mill Lane, Chinnor

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/023

Proposed Relocation of a Toucan Crossing and Right Turn Ban - Bicester Road, Gosford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/024

Proposed Loading Bay - School Lane, Grove

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/025

Public Realm Improvements by Radcliffe Observatory Quarter - A4144 Woodstock Road, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/026

Proposed 30mph Speed Limit - Foxcombe Road, Sunningwell

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/027

Proposed Revised Location of Road Hump - Spareacre Lane, Eynsham

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/028

Proposed Waiting Restrictions - Radley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/029

Proposed Waiting Restrictions - Greenwood Avenue, Chinnor

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/034

Proposed Waiting Restrictions - Mount View, Henley-on-Thames

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/035

Proposed 50mph Speed Limit - A423 Oxford Southern Bypass

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 29 June 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2017/036

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2016/17 Financial Monitoring & Business Strategy Delivery Report - February 2017

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 25 April 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2016/129

Transition Fund - May 2017

To approve the panel recommendations for grant funding pump priming to support open access children's services.

Decision Maker and Target Date: **Cabinet Member for Finance, 8 May 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Executive
Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437 Ref: 2017/031

Provisional 2016/17 Revenue and Capital Outturn

To consider the 2016/17 provisional outturn report and agree the treatment of any budget under or overspends.

Decision Maker and Target Date: **Cabinet, 20 June 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2017/001

2017/18 Financial Monitoring & Business Strategy Delivery Report - May 2017

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 18 July 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2017/014

Treasury Management 2016/17 Outturn

To review Treasury Management activity in 2016/17 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 18 July 2017**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976 Ref: 2017/015

CABINET MEMBER: LOCAL GOVERNMENT, BUSINESS, ICT & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: PROPERTY, CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

Investment Strategy

To seek approval of the Investment Strategy.

Decision Maker and Target Date: **Cabinet, 25 April 2017**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director of Property

Contact: John McLauchlan, Programme Delivery Manager Tel: 07554 103512

Ref: 2017/032

NON-KEY DECISIONS

NIL

CABINET MEMBER: PUBLIC HEALTH

KEY DECISIONS

NIL

NON-KEY DECISIONS

Drug and Alcohol Education Service

To seek approval of the exemption to CPRs to enable the extension of the contract for Drug and Alcohol Education in schools provided by The Training Effect for a period of 15 months from 1 January 2018 until 31 March 2019.

Decision Maker and Target Date: **Cabinet Member for Public Health, 24 May 2017**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Strategic Director for People and Director of Public Health

Contact: Kate Holburn, Head of Commissioning, Drug and Alcohol Tel: 07825 052768 Ref: 2017/037

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. April 2017 items included for ease of reference.

Cabinet - 25 April 2017

- ★ **Communities Fund** 2017/038
Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437
- ★ **Delegated Powers - April 2017** 2016/131
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Fit for Future Progress Report** 2017/013
Lorna Baxter, Director of Finance Tel: (01865) 323971
- ★ **Business Management & Monitoring Report for Quarter 3 - April 2017** 2016/130
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- ★ **Adopt Thames Valley** 2017/012
Hannah Farncombe, Deputy Director, Corporate Parenting & Safeguarding Tel: (01865) 815273
- ★ **2016/17 Financial Monitoring & Business Strategy Delivery Report - February 2017** 2016/129
Katy Jurczynsyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Investment Strategy** 2017/032
John McLauchlan, Programme Delivery Manager Tel: 07554 103512

Cabinet - 23 May 2017

- ★ **Appointments 2017/18** 2017/002
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Staffing Report - Quarter 4 - 2016** 2016/147
Sue James, HR Business Information Officer Tel: 07393 001069

Cabinet - 20 June 2017

- ★ **Progress Report on Looked After Children and those Leaving Care and Update on Placement Strategy** 2016/148
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323097
- ★ **Provisional 2016/17 Revenue and Capital Outturn** 2017/001
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Cabinet - 18 July 2017

- ★ **Delegated Powers - July 2017** 2017/017
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Business Management & Monitoring Report for Quarter 4 - July 2017** 2017/016
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- ★ **2017/18 Financial Monitoring & Business Strategy Delivery Report - May 2017** 2017/014
Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Treasury Management 2016/17 Outturn** 2017/015
Donna Ross, Principal Finance Manager - Treasury Pension Tel: (01865) 323976

Cabinet Member for Adult Social Care - 19 April 2017

- ★ **Daytime Support Transition Grant Awards** 2017/030
Benedict Leigh, Interim Deputy Director for Joint Commissioning Tel: (01865) 323577

Cabinet Member for Children & Family Services - 19 June 2017

- ★ **A Strategy for Unaccompanied Asylum Seeking Children** 2016/116
Delia Mann, Area Social Care Manager Tel: 07824 498791

Cabinet Member for Education - 25 April 2017

- ★ **Specification for New Primary School for Southam Road, Banbury** 2017/008
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Environment - 3 April 2017

- ★ **Proposed ULEV Charging Point Bays - Various CPZ Areas** 2016/141
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Extension of 30mph Speed Limit - Coxwell Road, Faringdon and Great Coxwell** 2017/004
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed 40mph Speed Limit - B4017 between Drayton and Abingdon** 2017/011
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Environment - 27 April 2017

- ★ **New Design Guidance for Walking and Cycling** 2016/149
Llewelyn Morgan, Service Manager for Localities, Policy & Programmes Tel: 07881 268208
- ★ **Proposed Waiting Restrictions - Cattlemarket and Waterloo Drive Areas, Banbury** 2016/146
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Shared Use Cycle Path - B481 Sonning Common** 2016/142
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Puffin Crossing and Double Yellow Lines - London Road, Wheatley** 2016/105
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions - Cromwell Way and Water Eaton Lane, Gosford & Water Eaton** 2016/153
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

The Forward Plan

- ★ **New Disabled Bays in South and Vale and Removal of a Permit Holders Bay in Collins Street, Oxford** 2017/009
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Pedestrian Crossings, Weight Limit and 20mph Speed Limit - Littleworth Road, Benson** 2016/134
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Environment - 18 May 2017

- ★ **Proposed Traffic Calming Amendments, Waiting Restrictions and Zebra Crossing - Bankside, Banbury** 2016/118
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Amendments to Parking - Worcester Place, Oxford** 2016/096
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions - Various Roads, Bicester** 2016/094
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **New Disabled Bays in West Oxfordshire and Developer Funded Changes to Parking Restrictions in Oxford** 2017/010
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Additional Car Club Bays - Oxford** 2017/033
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Environment - 29 June 2017

- ★ **Proposed Extension to Double Yellow Lines - Rock Road, Carterton** 2016/135
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Amendments to Waiting Restrictions and Bus Gate - Access to Headington Scheme** 2016/138
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

The Forward Plan

- ★ **Proposed Amendments to Parking Restrictions - Frenchay Road, Oxford** 2016/083
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Amendments to Cycle Tracks, 20mph Speed Limit and Waiting Restrictions - Access to Headington Scheme** 2017/007
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Revised Speed Limit and Traffic Calming - Grove Road, Harwell** 2016/137
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton** 2016/136
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Toucan Crossing - A361 Bloxham Road, Banbury** 2017/005
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed 50mph Speed Limit - A41 East of Bicester** 2017/019
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Zebra Crossing - Kingsmere, Bicester** 2017/020
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Area Weight Limit - Burford** 2017/021
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed 30mph Speed Limit - The Hale, Chesterton** 2017/022
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions - Mill Lane, Chinnor** 2017/023
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Relocation of a Toucan Crossing and Right Turn Ban - Bicester Road, Gosford** 2017/024
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Loading Bay - School Lane, Grove** 2017/025
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

The Forward Plan

- ★ **Public Realm Improvements by Radcliffe Observatory Quarter - A4144 Woodstock Road, Oxford** 2017/026
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed 30mph Speed Limit - Foxcombe Road, Sunningwell** 2017/027
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Revised Location of Road Hump - Spareacre Lane, Eynsham** 2017/028
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions - Radley** 2017/029
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions - Greenwood Avenue, Chinnor** 2017/034
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed Waiting Restrictions - Mount View, Henley-on-Thames** 2017/035
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942
- ★ **Proposed 50mph Speed Limit - A423 Oxford Southern Bypass** 2017/036
David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942

Cabinet Member for Finance - 8 May 2017

- ★ **Transition Fund - May 2017** 2017/031
Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Cabinet Member for Public Health - 24 May 2017

- ★ **Drug and Alcohol Education Service** 2017/037
Kate Holburn, Head of Commissioning, Drug and Alcohol Tel: 07825 052768



Forward Plan May – August 2017

Notice of Additional Items for the Cabinet Member for Environment

Notice is hereby given that the items set out below for consideration by the Cabinet Member for Environment on 25 May 2017 are not in the Forward Plan.

The decision on these matters needs to be taken by Cabinet Member for Environment on 25 May 2017. These items were deferred from 18 May 2017 to allow time to brief a new Cabinet member and new local councillors but needs to be taken on 25 May to avoid undue delay to the expected date of decisions.

Cabinet Member for Environment, 25 May 2017

Proposed Traffic Calming Amendments, Waiting Restrictions and Zebra Crossing - Bankside, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 May 2017**

Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents
Report By: Director for Infrastructure Delivery
Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/118

Proposed Waiting Restrictions - Various Roads, Bicester

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25 May 2017**

Key Decision: No
Exempt Information: None
Consultations: Key Stakeholders and Local Residents.
Report By: Director for Infrastructure Delivery
Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865) 815942 Ref: 2016/094

Proposed Additional Car Club Bays - Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 25
May 2017**

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2017/033

Nick Graham
Director of Law & Governance and Monitoring Officer
County Hall, Oxford OX1 1ND

16 May 2017



Forward Plan May – August 2017

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by Cabinet Member for Environment on 25 May 2017 is not in the Forward Plan.

A decision on this matter was deferred from the meeting held on 27 April 2017 and needs to be taken by Cabinet Member for Environment on 25 May 2017 to avoid further delays to provision of facilities for vulnerable people.

Cabinet Member for Environment, 25 May 2017

New Disabled Bays in South and Vale Districts

To seek approval of the proposals.

Decision Maker and Target Date:

**Cabinet Member for Environment, 25
May 2017**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Delivery

Contact: David Tole, Traffic Safety & Area Steward Manager Tel: (01865)
815942 Ref: 2017/059

Nick Graham
Director for Law & Governance and Monitoring Officer

16 May 2017